

## 1. Principal Terms & Conditions

1. By placing an order with CVforLife ("we/us/our"), you, the Client ("you/your"), agree to accept our Terms and Conditions.
  2. We reserve the right to change these Terms & Conditions at any time and without notice, and your continued use of our services following any change shall be deemed to be your acceptance of such change. It is your responsibility to check the Terms & Conditions of Use regularly for changes. If you do not agree with any change to the Terms & Conditions of Use you must immediately stop using our services.
  3. Furthermore, your access to and use of CVforLife and other websites owned by us (the/our "websites") are subjects exclusively and strictly to our Terms and Conditions.
  4. No contract subsists until we accept your order. We may choose not to accept your order for any reason. We reserve the right to withdraw any goods/services at any time. All prices are subject to change at any time prior to a contract being entered into and are subject to change without notice. We will not be liable to you or anyone else for refusing to accept your order, withdrawing any goods/services or changing any prices.
  5. We retain the right to revoke your right to continued use of our services at our discretion.
  6. Your statutory rights are not affected by any of our terms, conditions or policies.
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## 2. Turnaround Times, product and refund

1. We can only commence work on an order once we have received your details. Once you have paid for your order you will have the option to upload an existing CV or complete our guideline. Our turnaround times are timed from the point at which we receive the information which your writer requires to complete your CV.
2. Upon purchase, a writer will be allocated to you within 3-5 working days except during periods of high demand where this might take a day or so longer. We can not be held liable for any losses incurred as a result of failure to meet these timescales.
3. We can not be held liable for any further losses incurred as a result of failure to meet these timescales.
4. We reserve the right to deem an order automatically closed to a client's satisfaction should we not have heard from them to the contrary after not more than 4 weeks (14 days) have elapsed since our last contact with the client.
5. We reserve the right to extend the period of time if the information supplied does not meet a certain standard.
6. We do not offer a refund due to not meeting deadlines as set by us or you.
7. Our process starts immediately on hence we do not provide refunds.

8. The product packages you have paid for is an all-inclusive package and as such cannot be divided into individual services. We, therefore, do not refund on parts of packages not completed for whatever reason.

### 3. Payments and Taxes

1. Payment is required in full with all orders upfront.
  2. Should a suspected error be made in billing your credit/debit card, our policy is to provide a full and immediate refund, pending further investigation by the management.
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### 4. Complaints

1. We endeavour to respond to all correspondence, including complaints, within a maximum of 24 hours from receipt. All complaints must be made in writing; our telephone staff are not authorised to handle such matters.
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### 5. Web Site Use

1. You warrant that you will use our websites only in accordance with these Terms & Conditions and only for lawful purposes and in a lawful manner.
2. You warrant that all information which you provide to us is true, accurate, current and complete in all respects and that you will notify us immediately of any changes to such information.
3. We reserve the right to change or remove (temporarily or permanently) a website (or any part of it) without notice to you and you confirm that we shall not be liable to you for any such change or removal.
4. Our websites are provided to you on an 'as is' and 'as available' basis without any warranty being given in relation to the websites including (but not limited to) implied warranties of non-infringement, compatibility, security, accuracy or any implied warranty arising from course of dealing or usage or trade.
5. We make no warranty that the websites will meet your requirements or will be uninterrupted, timely, or error-free, that defects will be corrected or that the site or the server(s) that makes it available are free of viruses or bugs.
6. We will not be responsible or liable to you for any loss of material uploaded or transmitted through our websites.
7. All emails and any attachment(s) is/are confidential. If an email is received by a party who is not the intended recipient they are requested to notify us immediately, delete it from their system and refrain from copying or using it for any purpose or disclosing its contents in any other way.

8. We are not responsible for the content of emails which may or may not contain personal views. Anything said or contained within an email does not necessarily reflect our views and opinions unless specifically stated.
  9. Internet communications are not secure and may be intercepted.
  10. All emails are checked for all known viruses by Symantec Corporation software which is updated at least daily and no further liability can be accepted.
  11. All links on our web sites to third party web sites are provided purely as an information source and we do not endorse, approve, certify or control links to or information provided by other individuals, institutions or organisations, and do not guarantee the accuracy, completeness, efficacy, timeliness, or correct sequencing of information located at external Internet addresses, nor are we responsible for the terms, conditions, policies or security of these web sites
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#### 6. Disclaimer

1. Limitation Of Liability
2. Our liability is limited for losses that were not foreseeable to both parties when any contract was made, for losses that were not caused by any breach on our part and for business losses and/or losses to non-consumers. It is limited for loss of data, loss of profits, cost of cover, or other special, incidental, consequential, indirect or punitive damages however caused and regardless of theory of liability. This limitation will apply even if we have been advised of, or are aware of, the possibility of such damages.
3. Furthermore, nothing in these Terms & Conditions shall exclude or limit liability for death or personal injury resulting from our negligence or that of our agents or employees.

#### Indemnity

4. You agree to fully indemnify, defend and hold us, and our officers, directors, employees, agents and suppliers, harmless immediately on demand, from and against all claims, liability, damages, reasonable losses, costs and expenses, including legal fees, arising out of any breach of these Terms & Conditions of Use by you or other liabilities arising out of your use of our services and our web sites.

#### Severance

5. Each provision of these Terms & Conditions shall be construed separately and independently of each other and the validity of any one part shall not affect the validity of any other part. This is subject only to the provision that where a particular term(s) is/are declared legally void, the contract will only continue to bind the parties if it is capable of continuing in existence without the void term(s)

## 7. Photo-JIG

1. Some of our services include a designer supplying photographs.
2. You may upload multiple photographs and discuss with your allocated designer to decide which single photograph will be worked upon.
3. No work will be done by the allocated designer until a specific photograph has been clearly elected to be used.
4. The elected designer reserves the right to refuse the supply of a specific photograph to poor quality.